

# CITY MUNICIPAL COUNCIL, Bijapur

## 1. Particulars of organization, functions and duties of Public Authority:

The Municipal Council of Bijapur consists of 35 Councilors elected from the Wards 35 Councilors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councilors of the Wards. There is also a Vice-President elected from among the Councilors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/ FDA/SDA/Bill Collectors and Pourakarmikas.

The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, streetlighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum upgradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,

## 2. Powers and duties of the Officers :

(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.

(ii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.

(iii) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.

(iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.

(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.

(vi) He can entered into a contract on behalf of the council.

(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.

(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,

(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.

(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.

(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-

(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.

### **3. The procedure followed in the Decision making process, including channels of supervision and accountability:**

The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members atleast 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.

### **4. The Norms set for the discharge of functions of the Municipality:**

The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.

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### **5. Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function:**

- i) The Karnataka Municipal Taxation Rules 1966,
- ii) Karnataka Municipalities (Election of Councilors) Rules,
- iii) The Karnataka Municipalities (President and Vice president) Elections Rules.
- iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986
- v) The Karnataka Municipalities (Accounts) Rules
- vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966
- vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.
- viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.
- ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977.
- x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004
- xi) The Karnataka Municipalities (Conditions of Service) Rules 1987
- xii) The Karnataka Municipalities Accounts Rules 1965.
- xiii) Bye-laws to regulate buildings.
- xiv) Circular Instructions issued by the Govt. from time to time with regard to

implementation of Govt. sponsored programmes.

xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.

xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.

xvii) Records of Births and Deaths of persons within the Municipalities.

xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,

### **6. A statement of the categories of documents that are held by the Municipality or under its control:**

a) Municipal Assessment Register containing the property details and assessment

b) Cash Book Register indicating all receipts and expenditure

c) Copies of the sanctioned plan of buildings

d) Birth and Death Registers.

e) Register of the proceedings of the Municipal Council

f) Register containing Assets of the Municipality

g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.

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### **7. The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof:**

The programmes and policies of the municipality are formulated by members of the municipality who are non otherthan public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary

### **8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:**

A Standing Committee consisting of 11 No. of Councillors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on 10/05/2005 The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005

## 9. A directory of its officers and employees :

Sl.No	Name	Designation	Telephone no
1	M.MAHINDRA KUMAR	Municipal Commissioner	9243217775
2	K.K.JALIBARI	Asstant Executive.Engineer	9243217549
3	S.S.Bagalkote	OfficeManager	08352-27012
4	A.H.Holayannawar	Acct Super indent	9448410705
5	J.S.Shrikar	Ro	9243217967
6	S.S.Babanagar	FDA	08352-222474
7	B.P.Sutagundi	FDA	08352-222474
8	H.A.Dhalayat	FDA	08352-222474
9	M.M.Dodamani	FDA	08352-222474
10	S.A.Byali	First Grade Revenue Inspector	08352-222474
11	B.A.Soudagar	First Grade Revenue Inspector	08352-222474
12	M.A.Bhise	First Grade Revenue Inspector	08352-222474
13	L.M.Kamble	Second Division Assistant	08352-222474
14	R.Y.Guled	Second Division Assistant	08352-222474
15	S.G.mathad	Second Division Assistant	08352-222474
16	S.S.Dubalgundi	Second Division Assistant	08352-222474
17	G.k.Kalburagi	Second Division Assistant	08352-222474
18	M.S.Kandagal	Second Division Assistant	08352-222474
19	L.H.Madar	Second Division Assistant	08352-222474
20	S.P.Sinde	Second Division Assistant	08352-222474
21	B.J.Bijapur	Second Division Assistant	08352-222474
22	M.M.Kaladagi	Second Division Assistant	08352-222474
23	A.A.Turabkhan	Second Division Assistant	08352-222474
24	S.S.Khudanapur	Second Division Assistant	08352-222474
25	S.S.Myageri	Second Division Assistant	08352-222474

30	S.S.Chalwadi	Second Division Assistant	08352-222474
33	V.S.Shrikar	Bill Collector	
34	R.B.Shirshad	Bill Collector	
35	V.R.Pathra	Bill Collector	
36	D.N.Hollapagol	Bill Collector	
37	I.S.Daddi	Bill Collector	
38	B.A.Kusturi	Bill Collector	
39	N.R.Shatagar	Bill Collector	
40	G.V.Kulkarni	Bill Collector	
41	R.Ghorpada	Bill Collector	
42	D.O.Itagihal	Bill Collector	
43	B.R.Jangamashetti	Sr.Health Inspector	
44	M.N.Heralagi	Sr.Health Inspector	
45	A.S.Pande	Jr .Health Inspector	
46	M.A.Kudagi	Jr .Health Inspector	
47	S.S.Gajakosh	Environmetal Engineer	
48	kaladagi		
49	S.A.Chawn	Stantrr supervisor	
50	S.S.Pukale	“ “	
51	G.V.Pujari	“ “	
52	H.N.Loni	“ “	
53	K.B.Lamani	“ “	
54	H.B.Goligari	“ “	
55	S.D. Sarwad	Kinner	
56	J.M.Prijade	Driver	
57	I. K.Hubali	“ “	
58	C.P Gunapur	Attender	
59	J M Habala	“ “	
60	M M Pujari	“ “	
61	M B Momin	“ “	
62	B M Karde	“ “	
63	R P Chalawadi	“ “	
64	S B Bangi	“ “	
65	Kassappa A Doddamni	“ “	
66	R M Hawaldar	Elactrisation grade	
67	S A Jamadar	Garder/Mali	
68	A S Sarwad	“ “	
69	Govind G Mohitha	“ “	
70	H S Claragi	“ “	
71	Sudhir A Miraji	“ “	
78	Anad Chandrashkar Banur	“ “	
79	S V Mandawekar	Water Suplay Oprater	
80	R K Garviger	“ “	
81	Y R Revankar	“ “	
82	G M Garaddi	“ “	

83	Y V Shankar	“ “
84	G V Bhangar	“ “
86	V S Hiramath	“ “
87	M M Kottabali	“ “
88	T Y Bhajantry	“ “
89	G Y Bbaber	“ “
90	Billa Chavaia Lamane	“ “
91	Piter Pultanbar	“ “
92	N R Kelkar	“ “
93	C S Kholi	Helper
94	B A Mujani	“ “
95	N D Mujani	“ “
96	M Y Nayale	“ “
97	T B Lamani	“ “
98	S J Mulla	“ “
99	S A Maniyar	“ “
100	S L S Ganilar	“ “
101	M S Vodogi	“ “
102	B Y Pataga	“ “
103	M B Shandebala	“ “
104	M S Talawar	“ “
105	B H Talawar	“ “
106	V P Lamani	“ “
107	M R Bhandari	“ “
108	K S Mullamath	“ “
109	N S Kolagi	“ “
110	B Y Gugal	“ “
111	L V Hawaldar	“ “
112	S S Dawalli	“ “
113	B J Kotti	“ “
114	M M Jamakandi	“ “
115	S R Bhajantri	“ “
116	M M Momin	“ “
117	V B Kurale	“ “
118	H B Hattar	“ “
119	B Y Mulla	“ “
120	S C Kabade	“ “

121	S N Gujari	“ “
122	M H Bhambhani	“ “
124	B H Bhapari	“ “
125	L P Randavi	“ “
126	M S Chalawadi	“ “
127	D H Ratodh	“ “
128	A C Mamdapur	“ “
129	B S Biradar	“ “
130	Z M Kuladhagi	“ “
131	M M Shapur	“ “
132	A K Blise	“ “
133	J Y Dhawali	“ “
134	S P Kurgal	“ “
135	S H Hrigawad	“ “
136	R C Shavi	“ “
137	L B Dhanyal	“ “
138	Y S Magari	“ “
139	L A Mujawer	“ “
140	Suresh Namdev londe	PK
141	Appu dattu kale	Pk
142	Umaji dulu kukade	Pk
143	Jayappa krashappa honwal	PK
144	Rekha vital chalwadi	PK
145	Mallappa.G	PK
146	Rukamawa	PK
147	Shantabhai Mallappa Naikodi	PK
148	Laxmbai dadu kurala	PK
149	Kasaturibhai V Gunnapur	PK
150	Anusuya Ganesh kamble	PK
151	Y&amunawa Londe	PK
152	Situ banu Londe	PK
153	S.S.Bansnal	PK
154	Hunumanth Siddappa Jamkadi	PK
155	L.M.Rathod	PK
156	R.S.Lamani	Community Affiairs(SJSRY)
157	S.S.Timpanawar	Comminity Organiser)SJSRY)
158	Revappa Bhimappa hundegar	PK

159	Irappa basappa harijan	PK
160	Yallappa Hannappa Mundarvad	PK
162	Hannumanth	PK
163	Chidanand Muttappa Chelawadi	PK
164	Raghunath Shivappa Shiranal	PK
165	Chand Babu Kaladagi	PK
166	Yallappa Hannappa Mundarvad	PK
167	Shravan Chandu	PK
168	Huchchvva Yallappa Lambu	PK
169	Kallava Parasappa Khajopal	PK
170	Shanabahi Bimappa Mulwad	PK
171	Mahatabi Hasim Kaladagi	PK
172	Trabai Aakush Kale	PK
173	Kasturi Suryakanth	PK

174	Sushilabai Kasappa Jamakhandi	PK
175	Jamuna Shekhar Londe	PK
176	Gangabai Namdev Hundegal	PK
177	Gunavatappa Yamanappa Kodabagi	PK
178	Sattyvva Yallappa Gunnapur	PK
179	Nilavva Yamanappa Chalwadi	PK
180	Suresh Namdev Londe	PK
181	Appu Datu Kala	PK
182	Umaji Dadu kakde	PK
183	Jappa Krishanappa Honawad	PK
184	Rekha Vital Chawan	PK
185	Gangava Malappa	PK
186	Rukamoua	PK
187	Shanthabai Malappa Naikodi	PK
188	Laxmibhai Shivappa Naikodi`	Pk
189	Ambaua manigppa	Pk
190	Sunadha Basappa Chalwadi	Pk
191	Laxmibhai Dadu Khakde	Pk
192	Kashibhai Vittal Gunapur	Pk
193	Anusuiya Ganesh Kamble	Pk
194	Yamanappa yallappa chalwadi	Pk
195	Sita Londe	Pk
196	Bhimppa Bhimasi Golahar	Pk
197	S.S.Bsanal	Pk
198	Hunumanth Siddappa Jamkandi	Pk
199	L.M.Rthod	Pk
200	M.A.Hawaladar	PK

**10. The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations:**

Sl.No	Name	Amount
1	M.Mahendar Kumar	25052
2	K.K.Jalibari	18720
3	S.S.Bagalkote	11000
4	A.H.Holayannawar	10800
5	J.S.Shrikar	11100
6	S.S.Babanagar	8275
7	B.P.Sutagundi	9050
8	H.A.Dhalayat	9275
9	M.M.Dodamani	8825
10	S.A.Byali	9275
11	B.A.Soudagar	9050
12	M.A.Bhise	9275
13	L.M.Kamble	7450
14	R.Y.Guled	6500
15	S.G.mathad	8600
16	S.S.Dubalgundi	7625
17	G.k.Kalburagi	5900
18	M.S.Kandagal	8825
19	L.H.Madar	6250

20	S.P.Sinde	8200
21	B.J.Biiapur	8200
22	M.A.Kulkarni	7000
24	S.S.Khudanapur	7625
25	S.S.Myageri	5800
30	S.S.Chalwadi	6000
31	A.M.Patel	
32	A.N.Yaraga	13350
33	V.S.Shrikar	11400
34	R.B.Shirshad	6375
35	V.R.Pathra	5800
36	D.N.Hollapagol	5800
37	I.S.Daddi	7450
38	B.A.Kusturi	12000
39	N.R.Shatagar	7450
40	G.V.Kulkarni	
41	R.Ghorpada	
42	D.O.Itagihal	
43	B.R.Jangamashetti	10250
44	M.N.Heralagi	
45	A.S.Pande	6250
46	M.A.Kudagi	7800
47	S.S.Gajakosh	11700
48	Haralagi	
49	S.A.Chawn	8825
50	S.S.Pukale	7625
51	G.V.Pujari	7450
52	H.N.Loni	5400
53	K.B.Lamani	9050
54	H.B.Goligari	6950
55	S.D. Sarwad	7625
56	J.M.Prijade	6395
57	I. K.Hubali	6248
58	C.P Gunapur	6250
59	J M Habala	5600
60	M M Pujari	5900
61	M B Momin	5900
62	B M Karde	5900
63	R P Chalawadi	6000
64	S B Bangi	5200
65	Kassappa A Doddamni	4800
66	R M Hawaldar	4800
67	S A Jamadar	6250
68	A S Sarwad	5900
69	Govind G Mohitha	6950
70	H S Claragi	5500
71	Sudhir A Miraji	
78	Anad Chandrashkar Banur	2477
79	S P Mandawekar	11400
80	R K Garviger	8825

81	Y R Revankar	8400
82	G M G	7100
84	C S Kurale	8600
85	S J Belagi	7100
86	V S Hiramath	7275
87	M M Kottabali	11400
88	T Y Bhajantry	11400
89	G Y Bbaber	8825
90	Billa Chavaia Lamane	5800
91	N.D.Gadiwal	6650
92	N R Kelkar	
93	C S Kholi	6950
94	B A Mujani	6950
95	N D Mujani	5900
96	M Y Nayale	5900
97	T B Lamani	5900
98	S J Mulla	5900
99	S A Maniyar	5900
100	S L S Ganilar	6650
101	M S Vodogi	6950
102	B Y Pataga	5200
103	M B Shandebala	6500
104	M S Talawar	5700
105	B H Talawar	6950
106	V P Lamani	6950
107	M R Bhandari	6950
108	K S Mullamath	8825
109	N S Kolagi	6950
110	B Y Gugal	6950
111	L V Hawaldar	6980
112	S S Dawalli	6980
113	B J Kotti	5900
114	M M Jamakandi	8400
115	S R Bhajantri	7625
116	M M Momin	6950
117	V B Kurale	6950
118	H B Hattar	6375

119	B Y Mulla	6950
120	S G Kulkarni	6650
121	S N Gajjar	
122	M L Mirji	5900
123	M K Kuladagi	8400
124	B H Bhapari	8825
125	L P Randavi	5500
126	M S Chalawadi	5900
127	D H Ratodh	4800
128	A C Mamdapur	4800
129	B S Biradar	7625
130	Z M Kuladhagi	7625
131	M M Shapur	4900
132	A K Blise	8200
133	J Y Dhawali	6680
134	S P Kurgal	7625
135	S H Hrigawad	7625
136	R C Shavi	7625
137	L B Dhanyal	5100
138	Y S Magari	7100
139	L A Mujawer	8200
140	Suresh Namdev londe	
141	Appu dattu kale	
142	Umaji dulu kukade	
143	Jayappa krashappa honwal	
144	Rekha vital chawadi	
145	Mallappa.G	
146	Rukamawa	
147	Shantabhai Mallappa Naikodi	
148	Laxmbai dadu kurala	
149	Kasuturibhai V Gunnapur	
150	Anusuya Ganesh kamble	
151	Y&munawa Londe	
152	Situ banu Londe	
153	S.S.Bansnal	
154	Hunumanth Siddappa Jamkadi	
155	L.M.Rathod	
156	R.S.Lamani	7450

157	S.S.Timpanawar	5900
158	Happa Sabappa Hanappa	4900
160	D.K.Gunnapur	4900
161	Yamanappa Kalappa Chikkalari	4900
162	Hannumanth	4900
163	Chidanand Muttappa Chelawadi	5600
164	Raghunath Shivappa Shiranal	6900
165	Chand Babu Kaladagi	7625
166	Yallappa Hannappa Mundarvad	7625
167	Shravan Chandu	6950
168	Huchchvva Yallappa Lambu	8400
169	Kallava Parasappa Khajopal	7625
170	Shanabahi Bimappa Mulwad	
171	Mahatabi Hasim Kaladagi	8400
172	Trabai Aakush Kale	7275
173	Kasturi Suryakanth	7450
174	Sushilabai Kasappa Jamakhandi	7450
175	Jamuna Shekhar Londe	5100
176	Gangabai Namdev Hundegal	7625
177	Gunavatappa Yamanappa Kodabagi	8400
178	Sattyyvva Yallappa Gunnapur	7450
179	Nilavva Yamanappa Chalwadi	7650
180	Suresh Namdev Londe	5800
181	Appu Datu Kala	7854
182	Umaji Dadu kakde	4900
183	Jappa Krishanappa Honawad	4900
184	Rekha Vital Chawan	7100
185	Gangava Malappa	8400
186	Rukamoua	
187	Shanthabai Malappa Naikodi	7625
188	Laxmibhai Shivappa Naikodi`	7450
189	Ambaua manigppa	7625
190	Sunadha Basappa Chalwadi	7625
191	Laxmibhai Dadu Khakde	7040
192	Kashibhai Vittal Gunapur	8400
193	Anusuiya Ganesh Kamble	5800
194	Yamanappa yallappa chalwadi	

195	Sita Londe	8400
197	Siddappa	4000
198	Hunumanth Siddappa Jamkandi	4490
199	L.M.Rthod	4935
200	M.A.Hawaladar	4800

11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<b>Budget Proposed Disbursement</b> (Planwise) Expdr. Rs. In Lakhs (2006-2007) Opening 209.30 Balance i) General Revenue a/c and general 2830.53 2621.53 2602.50 administration ii) Capital a/c - iii) Extraordinary and debit and Suspense a/c 260.00 130.00 3602.40 3633.35 2846.70
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	<b>Subsidy Progrms Amt allotted Beneficiaries</b> SJSRY i) Micro Enterprises 297500 51 ii) DWACWA 475000 20(13 groups) iii) Tailoring 220000 84
13	Particulars of recipients of concessions, permits or authorizations granted by Municipality	<b>Name of the details of concessions/ recipient Permits granted by Municipality</b> i) NIL

		ii)  <b>available in the following areas:-</b> i) Bijapur Municipal Website ii) SWM Action Plan CD iii) Annual Budget
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	The Municipality has the following facilities to help the citizens for obtaining information. i) Helpline ii) iii)
16	The names, designations and other particulars of the Public Information Officers;	Name and Desgn Telephone No. Of the PRO/APRO & Appellate Authority i) L.Sonnagowda - Appellate Authority 08352-251004 Municipal Commissioner 9243217775 ii) S.Bagalkote – PRO 08352-222474 Office Manager iii) J.S.Shikar – APRO 9243217967 <b>Revenue Officer</b> iv) A.H.Holayannawar 9448410705 <b>Acct Super indent</b>
17	Such other information as may be prescribed	